



Residential Sales, Leasing, & Management

Katy Property Management

Request for Cancellation of Notice to Vacate

Dear: Katy Property Management,

I wish to rescind my Notice to Vacate the property at (address):

_____.
I am advised that the cancellation and reversal of my Notice to Vacate is not automatic. If it is possible Katy Property Management will be happy to grant my request, but if someone is planning to move into the property or the owner has decided to sell, Katy Property Management may not be able to grant my request.

I acknowledge Paragraph 22, HOLDOVER of my lease agreement reads: "If Tenant fails to vacate the Property at the time this lease ends Tenant will pay Landlord rent for the holdover period and indemnify Landlord and prospective tenants for damages, including but not limited to lost rent, lodging expenses, costs of eviction, and attorneys' fees. Rent for any holdover period will be three (3) times the monthly rent. Calculated on a daily basis, and will be immediately due and payable daily without notice or demand."

I understand that my request to rescind my original **Notice to Vacate** must be approved by

Katy Property Management in writing. If approved, Katy Property Management will send me written confirmation of the rescission of my Notice to Vacate.

Tenant signature: _____	Date: _____
Tenant signature: _____	Date: _____

Important! If this request to cancel your Notice to Vacate is approved, when you decide on a new moving date, you must submit a new Notice to Vacate. Please remember all notices must be in writing.

[] Katy Property Management is happy to inform you that we are able to approve your request to rescind your Notice to Vacate.

[] Unfortunately Katy Property Management is unable to approve your request to rescind your Notice to Vacate and you are still required to vacate the property on the date of the original Notice to Vacate.

Katy Property Management

Date